

**ESther**

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**From:** Masala <masala.mugwagwa@nsovo.co.za>  
**Sent:** Friday, 06 May 2022 18:43  
**To:** EIA Applications  
**Cc:** admin@nsovo.co.za  
**Subject:** RE: Request for Pre-Application Meeting for the proposed upgrade of Transnet Helipad and Associated Infrastructure  
**Attachments:** Helicopter Site Extension Vegetation.jpg; Helicopter Site Extension Sensitivity.jpg; Proposed Agenda - HELIPAD Pre-Consultation with Authorities (002)\_REV001.pdf; Transnet National Port Authority\_Helipad Upgrade\_Presentation.pdf; TFR Helipad BAR Schedule.pdf

Good day,

Please receive attached the pre-application request for the proposed upgrade of Transnet Helipad and Associated Infrastructure.

Regards,

Masala Mugwagwa Pr. Sci. Nat.  
**Environmental Consultant**



T | 087 803 9294 C | 073 504 3122 E | [masala.mugwagwa@nsovo.co.za](mailto:masala.mugwagwa@nsovo.co.za) W | [www.nsovo.co.za](http://www.nsovo.co.za)  
40 Lyncon Road, Carlswald, 1687

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**From:** EIA Applications <EIAApplications@dffe.gov.za>  
**Sent:** Thursday, 05 May 2022 15:56  
**To:** Masala <masala.mugwagwa@nsovo.co.za>  
**Cc:** admin@nsovo.co.za  
**Subject:** RE: Request for password to the EIA system to lodge Applications

Dear Masala

**BY LODGING AN APPLICATION ONLINE, YOU AGREE TO THE RULES AND REQUIREMENTS OF THE EMAIL BELOW AND THE ATTACHMENTS.**

Kindly note that applications/documents submitted on a Saturday, Sunday or Public Holiday will be noted as having been received on the next working day.

***N.B. the CD:IEA of the Department of Forestry, Fisheries and the Environment has decided that for every new application; where Public Participation must be conducted, it is a requirement of this Department that a pre-application meeting request is submitted prior to lodging the application. Please submit a request for a Pre-application Meeting whereafter the allocated official will revert back to you with a decision on the meeting request.***

Submitting any application or documents for approval, including an amendment application, where public participation is needed to be conducted, without the minutes of the pre-application meeting (or an email confirmation from the relevant allocated official stating that a meeting is not necessary) will result in the application not being considered and the removal thereof from the system.

You are requested to ensure that you fully comply with the rules for submitting documents to the Department as outlined in the attached "[Process for Submitting files to the CD IEA\\_052022.pdf](#)" document. If the correct procedure for submitting applications/documents are not followed, or incomplete or unsigned forms are submitted, your application/documents will not be considered and will therefore be removed from the system.

You are further informed all clients must use our latest application templates which can be found on our website: <https://www.dffe.gov.za/documents/forms>. Failure to do so (i.e. using an old or incorrect template) will result in your documents being removed from the system.

Please ensure that the document control form is completed and attached to the email, indicating proof of submission.

- ⇒ **Request for pre-application meeting being submitted (excluding Part 1 amendments) and outcome of the request obtained: minutes of meeting either held or confirmation that meeting not needed;**
- ⇒ **Latest templates from the website used.**
  - ⇒ **Documents uploaded on system according to "[Process for Submitting files to the CD IEA\\_052022.pdf](#)" (attached) document.**
- ⇒ **Email sent confirming proof of upload with screenshot.**
- ⇒ **Document control form completed and attached to email.**

If more than one application needs to be submitted, ensure that **each** application/ documents for application is uploaded **separately**, and a **separate** email and document control form are attached **per upload**.

Please note the Username and Password as follows:

**Username:** EIAApplications

**Password:** st@rWar\$

#### **EIA Applications**

Integrated Environmental Authorisations

Department of Forestry, Fisheries and the Environment

**Please note that this email is for the receipt and processing of online applications only, and is not monitored for responses. All queries must be directed to [EIAAdmin@dffe.gov.za](mailto:EIAAdmin@dffe.gov.za).**

**You are advised that this mailbox has a 48 hour response time.**

*Please note that this mailbox has a 5mb mail limit. No zip files are to be attached in any email.*

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**From:** Masala <[masala.mugwagwa@nsovo.co.za](mailto:masala.mugwagwa@nsovo.co.za)>

**Sent:** Thursday, 05 May 2022 13:29

**To:** EIA Applications <[EIAApplications@dffe.gov.za](mailto:EIAApplications@dffe.gov.za)>

**Cc:** [admin@nsovo.co.za](mailto:admin@nsovo.co.za)

**Subject:** Request for password to the EIA system to lodge Applications

Good day,

Please provide us with a password and username to the Novell system, to lodge an application.

Kind regards,

Masala Mugwagwa Pr. Sci. Nat.

## Environmental Consultant



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